

## **ASCL NORTHERN IRELAND**

**November 2020**

### **CONSTITUTION (ASCL BYE-LAW 6)**

#### **1. ASCL NORTHERN IRELAND – GENERAL**

- 1.1 The District (Region 11 as defined by ASCL Council) shall be known as ASCL Northern Ireland (NI).
- 1.2 Membership shall be open to all Full and Associate Members of ASCL based in Northern Ireland whose school, college or place of employment lies within the geographical limits of the region as defined by ASCL Council.
- 1.3 The object of ASCL Northern Ireland shall be to support, protect and promote the interests of its members in accordance with the spirit of Rule 2 (Objects and Purpose of the Association) of the ASCL Constitution which is updated and agreed at the ASCL AGM in June of each year.
- 1.4 An Annual General Meeting of ASCL Northern Ireland will be held in the Autumn of each year, normally at ASCL NI Conference or at an alternative agreed point.
- 1.5 A Special General Meeting of ASCL NI will be convened upon the receipt, by the President of ASCL NI, of a request endorsed by greater than 10% of the full members of ASCL NI, or at the direction of the General Secretary of ASCL.
- 1.6 Changes in this constitution may be agreed only by a simple majority vote at an ASCL NI Annual General Meeting, or at a Special General Meeting called for the purpose. This is in accordance with Rule 21 of the ASCL Constitution.
- 1.7 ASCL NI rules are also subject to the approval of ASCL Council and shall be contained within the ASCL Constitution as a Bye-law (Number 6).

## 2. ASCL NORTHERN IRELAND (NI) EXECUTIVE

- 2.1 The conduct of the affairs of ASCL NI shall be vested in an ASCL NI Executive Committee Group which should, as far as possible, comprise members representing the geography, sectoral interests and membership categories of ASCL NI. The Executive Group will consist of:
- a. President
  - b. Vice President
  - c. Immediate Past President
  - d. ASCL NI Regional Officer (employee)
  - e. ASCL NI Honorary Secretary
  - f. ASCL NI Honorary Treasurer
  - g. National Representative
  - h. x8 Regional Reps
- 2.2 The NI Regional Officer is an ex-officio member of the NI Executive Committee and will act as Clerk to the Committee.
- 2.3 The ASCL NI Vice President is elected annually at the AGM following a nomination from ASCL NI members.
- 2.4 The ASCL NI Vice President may fulfil a two-year term in this post as agreed by ASCL NI Executive.
- 2.5 The ASCL NI President will be elected and ratified by ASCL NI membership at ASCL NI Executive following completion of the Vice President term.
- 2.6 The ASCL NI Executive shall meet at least three times a year, with all meetings being duly minuted.
- 2.7 Effective from September 2020, the presidential terms of the respective appointed persons shall commence from the 1<sup>st</sup> January each year through to 31 December of the same year.
- 2.8 With the exception of the National Council Representative who is elected to serve for four academic years, all other members of the NI Executive Committee shall serve for one year, being the calendar year following the AGM at which they were elected.
- 2.9 Should any member of the NI Executive Committee resign or leave during his/her term of office, a replacement may be appointed or co-opted by the remaining members of the NI Executive Committee to fill the vacancy until the next AGM when an election shall be held. Similarly if a member of the NI Executive Committee fails to attend for three consecutive meetings, without due reason, his/her membership of the NI Executive may be terminated and the remaining members of the NI Executive Committee will fill the vacancy by co-option of another ASCL member until the next AGM when an election shall be held.

### **3 ROLE OF THE NI EXECUTIVE COMMITTEE**

- Developing the Public Policy Agenda
- Developing policy for ASCL NI members on devolved legislative and educational matters
- Developing guidance papers for members in Northern Ireland
- Guiding as appropriate, responses to consultations being conducted by the Northern Ireland Assembly and other bodies within Northern Ireland
- Representing ASCL alongside the Regional Officer, at events and meetings with relevant interest groups (eg, IRFU, UCAS) or nominating a member of ASCL NI to do so.
- Such other purposes as the membership shall determine from time to time

### **4 ORGANISATION AND OPERATION**

4.1 An Annual General Meeting of ASCL NI will be held once in each academic year.

4.2 In addition to the AGM, the NI Executive Committee shall meet at least three times a year.

4.3 Council Representatives unable to attend meetings of the National Council shall be entitled to nominate alternates if they so wish.

4.4 The National Representative shall provide a report to each meeting of the Executive Committee.

4.5 The Executive Committee shall set up working parties and sub-committees to deal with specific issues as necessary.

### **5 FINANCE**

5.1 The annual subscription is determined by ASCL Executive and subs are collected by ASCL HQ.

5.2 ASCL HQ will finance the conduct of ASCL NI in accordance with arrangements approved from time to time by ASCL Executive.

5.3 Accounts for income and expenditure will be maintained by ASCL HQ Finance department and shared with the NI Regional Officer and reported to the NI Executive Committee by the NI Honorary Treasurer.

## 6 PROCEEDINGS AT AN AGM

The business of the Annual General meeting shall be:

- to receive reports from the elected officers of the Association
- to receive reports from members delegated to represent the Association on bodies of interest to the Association
- to conduct any other business that the President may determine
- to elect officers of the Association
- to nominate representatives to bodies of interest to the Association

## 7 NOMINATIONS FOR OFFICE

Nominations for office must have the consent of the nominee and should be submitted to the National Officer at least 14 days in advance of the AGM. Voting for office shall be secret ballot.

*This version of the ASCL Northern Ireland Constitution was adopted by the membership at the ASCL Northern Ireland Annual General Meeting held on 26 November 2020*



*Robert Wilson*

Robert Wilson  
ASCL Northern Ireland Regional Officer

30 November 2020