**A (non-exhaustive) checklist for school leaders**

From ASCL’s [*Guidance on Remote Learning*](https://www.ascl.org.uk/ASCL/media/ASCL/Help%20and%20advice/Leadership%20and%20governance/ASCL-Guidance-on-remote-learning.pdf).

The following list reflects the key points in the guidance above as actions school and colleges may wish to take. It is non-statutory and not exhaustive.

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| --- | --- | --- |
| **Action** | **Status** | **Comments** |
| All governors, trustees and leaders under the legal obligation to provide remote learning from 22 October |  |  |
| All curriculum leaders, teachers and support staff understand your remote learning expectations |  |  |
| A remote learning policy is published on your website, setting out expectations for the school, for parents and for pupils |  |  |
| There is an action plan to activate immediate remote learning for:* any individual pupil
* small groups of pupils
* whole classes, year groups or school
 |  |  |
| Online tools have been selected and staff are trained in their use, and have PD opportunities on remote learning |  |  |
| Remote learning is built into curriculum planning for all subjects and all year groups |  |  |
| Remote learning pedagogy is understood by all teachers and is effective |  |  |
| Safeguarding policies have been updated to reflect any changes |  |  |
| Support channels are in place for parents, families or pupils who are struggling with remote learning |  |  |
| Barriers to remote learning have been identified and mitigated for as far as possible |  |  |
| Attendance processes have been updated to reflect non-attendance / engagement in remote learning |  |  |