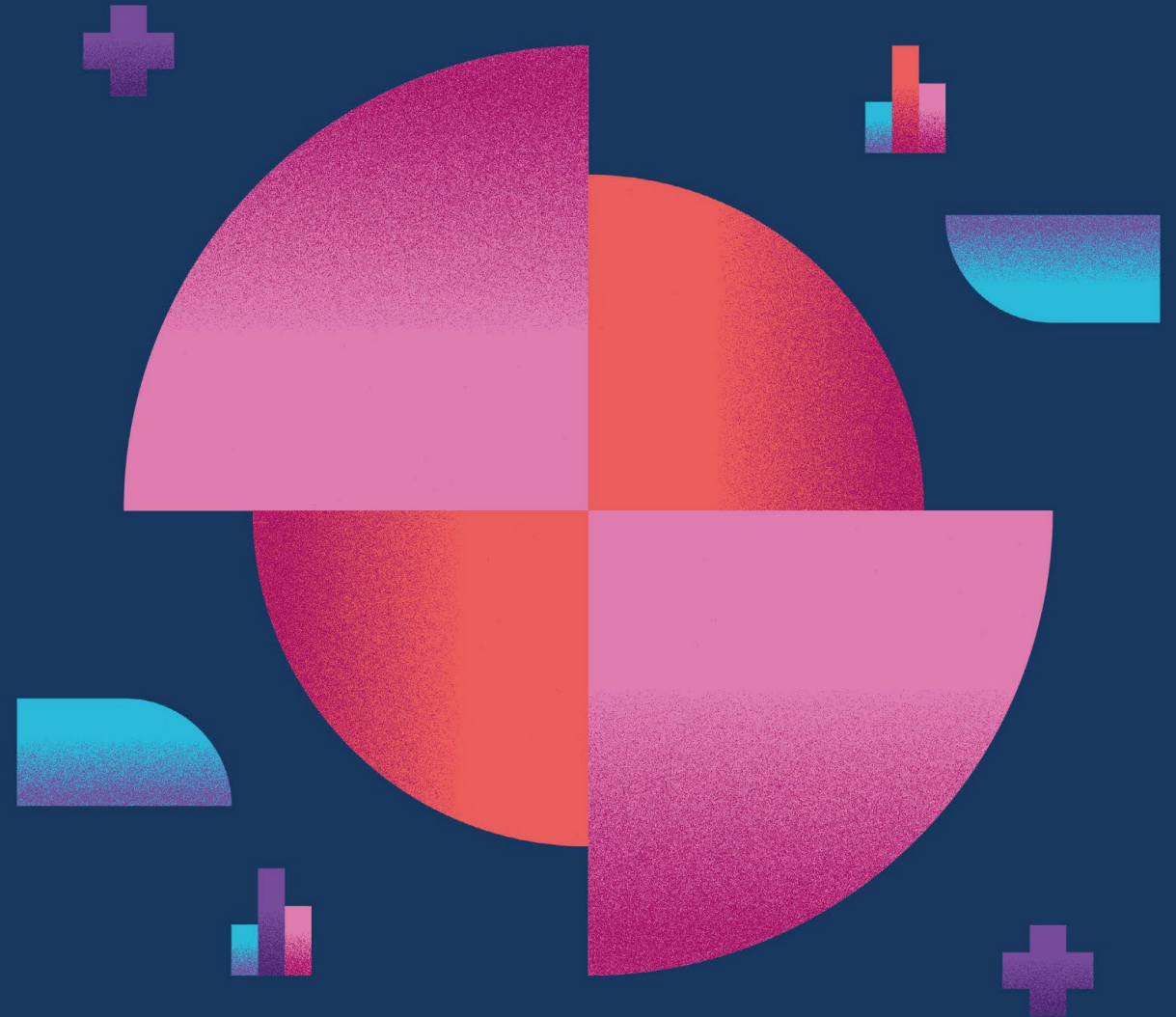


# Check Your Performance Measures Data Service

11/06/24



Department  
for Education



# CYPMD Evidence Requirements

- All evidence requirements and acceptable criteria are described in the KS4 June checking exercise guidance document.
- All evidence must be provided in PDF format.
- Can upload 6 documents but evidence in total cannot exceed 6 pages per request.

# CYPMD Evidence Requirements

- **Child Missing Education (previously known as pupil missing in education)**
  - Child must have been removed from the school roll.
  - We must be provided with evidence that joint enquiries have taken place between the school and local authority to ascertain the whereabouts of the pupil.
- **Elective Home Education**
  - Pupil must have been removed from roll to be electively home educated before January census day.
- **Terminal illness**
  - Require one document from a medical professional that states the illness or condition is terminal.

# CYPMD Evidence Requirements

- **Recent and life changing illness or injury**
  - Evidence from medical professional dated in 2024 describing the situation and how it's had a significant impact on the pupil's ability to access education or sit exams.
- **Long-term critical illness**
  - Require 2 pieces of evidence – although in some circumstances 1 piece of evidence may cover both requirements.
    - Evidence from a medical professional demonstrating the illness/condition has been under investigation or diagnosed for at least 12 months before final exams commenced and
    - evidence dated in 2024 demonstrating the significant impact that the illness/condition is still having on the pupil's ability to access education or sit exams.
  - Common issues – 'snippets' of information provided without the appropriate medical evidence.

# CYPMD Evidence Requirements

- **Social care**
  - Require evidence from social services, or multi agency meetings describing the situation and impact on pupil's ability to access education or sit exams.
  - Interactions with social services in itself is not grounds for removal.
- **Police involvement and prison**
  - 3<sup>rd</sup> party/external evidence required from the police or the prison service, Youth Offending Service or multi agency team meeting minutes, where police are present and
  - Details of the situation that prevented the pupil accessing education/sitting exams.
  - Category can also be used for victims of crime.

# How senior leaders can support the exercise

- Ensure your school or college has sufficient DfE sign-in accounts to complete the exercise.
- Read the [2024 KS4 June Checking Exercise guidance](#) document before making any amendment requests.
- Read the [2023 KS4 June Checking Exercise Requests Summary](#) document which outlines common reasons why some amendment requests are unable to be accepted.
- Nominate an individual in your school or college to submit the whole school summary by the 5pm deadline on 5<sup>th</sup> July.
- Please encourage your staff to visit the [CYPMD Help Centre](#) to view all the latest information and guidance documents.

